



On-site Implementation Manager (m/f) in Leipzig

POSITION DESCRIPTION

He/she develops implementation requirements based on the different Swiss Timing System and Installation Requirements provided by PMO. The focus of the role naturally changes as the OCOG moves through planning and implementation to test and “Games Time” operational phases.

Liaising with VTM, VITM and HB, he/she is responsible for receiving, submitting, and following the implementation process for Infrastructure through venue design review (space allocation), FF&E, cabling and energy (NRG). He/she consolidates and monitors related milestones and activities of the Venue Implementation Plan (including authorization).

He/she liaises with OCOG Sport and OCOG Cluster VRM and OVR Integration Manager for activities related to OVR such as competition formats for test events, draws and schedules related activities, Sports entries, OCOG sport requirement gap resolution, etc.

PARTNERSHIP WITH ORGANIZING COMMITTEE AND INTEGRATOR

- Implement Swiss Timing System Drawing and Requirements within OCOG process and align specific positions (LAN / Internet, phone drops, FF&E, power, space allocation layout, cabling) between Swiss Timing PMO and OCOG.
- Produce and maintain the Venue Room Layout Requirements and Venue Cabling Implementation Book documents.
- Review each OCOG Venue Drawing version and ensure inclusion of T&S requirements (Scoreboard positions, T&S, OVR, FOP, cable paths)
- Consolidate and monitor the OVR, T&S and TV related milestones of the Venue Implementation Schedule.
- Liaise with Timing and Scoring FA and OCOG Telecom for frequency spectrum and communication requirement definition (radios, wired coms and ring down) and gap resolution.
- Responsible for Swiss Timing cabling installation and validation.
- Supervise and prioritize the full implementation and dismantling of Swiss Timing Venue Technology Equipment.
- Define, consolidate and monitor material handling equipment milestones.



- Liaise with OCOG Sport FA and Cluster VRM on sport requirements (competition formats, draw, captain meeting, sport entries, training sport equipment).
- Assess Venue Readiness for T&S, OVR, TV, and SCB.
- Ensure the provision of the T&S volunteer requirements (number, profiles) provided by PMO in collaboration with Cluster VRM.

PROJECT MANAGEMENT

- Liaise with PMO to ensure Venue Implementation Requirements alignment.
- Plan and monitor all local logistics according to Swiss Timing Project Schedule and liaise with Logistics Manager to align local plan with arrival and departure times in the warehouse.
- Identify areas of risk and develop contingency delivery plans when appropriate.
- Provide OVR, T&S and TV Venue Implementation status, KPI and risks report.

OPERATIONS

- Liaise and support Swiss Timing Technology Operational Teams and support Implementation Deployment.
- Swiss Timing Implementation Duty Manager.

NECESSARY COMPETENCE:

- Willingness to work abroad
- High technical background (IT, electronics)
- Good skills in project management
- Keen interest in sports
- Good constitution, able to work independent, systematic and orderly, accessible and balanced
- Good stress management
- Autodidact
- Team spirit
- Punctual
- Flexible for job related working hours
- Knowledge of Office tools
- Language skills: high level English
- Driver license category B

**ADVANTAGEOUS:**

- Multisport event experience within the last 5 years (VRM, VTM)
- Language skills: medium level German or French

If you are interested to work with us we are looking forward to your application via email to:
human-resources@st-sportservice.com.

For more information please visit our homepage www.swisstiming.com.

Your contact:

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